



Role Description

Position:	Schools Ministry Specialist – Greater Sydney
Reports to:	CEO, Schools Ministry Director
Dimensions:	Volunteer Schools Teams in approximately 150 NSW Public Schools
Purpose:	Strategic oversight of SU NSW's Schools Ministry
Key Relationships:	Schools volunteers, Schools Action Team Members, SU Staff, Department of Education, other ministry providers
Appointment:	3-5 days per week by negotiation

Specific Accountabilities

- Ensure SU NSW Schools Ministries operate as per SU Aims, Beliefs, & Working Principles.
- Participate in delivering the strategic plan to grow SU NSW schools ministry.
- Ensure growing levels of engagement and performance of volunteers and staff who support them.
- Work in partnership with other SU staff to ensure groups know and comply with Department of Education regulations.
- Ensure that there are clear and detailed policies, procedures, and plans for all schools' ministries and that they are adhered to.
- Ensure events, training days, meetings, etc., are well organised, that records are maintained and that they comply with relevant legal demands, including ChildSafe standards.
- Ensure volunteers are trained to prevent harm to children and vulnerable people.
- Ensure volunteers are regularly equipped, encouraged, and empowered to share the gospel's good news to kids and youth in schools.
- Advocate for SU NSW School's Ministry with external organisations.
- Contribute to and encourage innovative ideas and their resourcing and implementation.
- Raise the profile of the SU NSW Schools Ministry to generate prayer and financial support.
- Contribute and implement succession planning for key volunteers
- Actively seek to explore new approaches to Schools Ministry (i.e. apart from ISCF & SUPA).

Personal Attributes:

- An active Christian Faith and regular involvement and participation of the local church
- Passion for Developing Christian Leaders in NSW public schools





Education:

- Theological Training or working towards a formal theological qualification is preferred.

Experience:

- Experience in leading and recruiting staff and volunteers in a Christian Ministry context.
- Experience with Public School Ministry.
- Experience developing training materials and running training events.
- Experience in establishing relationships and encouraging, equipping, and empowering volunteers for gospel ministry.
- Experience in SU NSW ministries (Missions, Camps, ISCF/SUPA) or willingness to attain such.
- Leadership development and vocational education and training experience are highly regarded.

Managing People & Working with a Team:

- Good understanding of HR processes in a ministry context with both fellow staff and volunteers.
- Able to balance pastoral care and sensitivity with sound people management practice.
- Identifying people with appropriate gifts, skills, attitudes and experience.
- Setting and managing objectives to achieve outcomes alongside others.
- Able to involve others in making decisions.

Managing Relationships Outside SU NSW:

- Able to maintain, establish, and develop strategic relationships outside SU NSW (i.e. Local Church Ministers, SRE teachers, School Teachers, etc.)

Other Requirements

- Available to participate in evening and weekend meetings, events, and activities as required.
- Have the right to work in Australia.
- Be willing to travel to regional areas of NSW to visit volunteers to encourage and support their school ministry.
- Hold a valid Working with Children Check.
- Hold a current Safe Ministry Training Certificate.
- Sign and abide by the SU Aims, Beliefs, & Working Principles and SU NSW's Code of Conduct.
- Hold a current driver's licence.

To apply, please submit a Cover Letter and Resume to schools@sunsw.org.au by 14/02/25

